



Counselling &
Supervision

Michelle Wood PhD (Counsellor)

Registered Member of the Australian

Counselling Association (ACA)

Membership Level 4 No. 4937

Accredited Professional Counselling
Supervisor (ACA)

ABN 3090 505 0689

<https://www.theaca.net.au/counsellor/michelle-wood>

Consent for service

Counselling Service

As part of providing a counselling service (assessment, counselling, and therapy) that you will receive, Michelle Wood (PhD) will need to collect and record personal information provided by you that is relevant to your current situation. This information will be a necessary part of the counselling assessment and therapy that is conducted. You do not have to give all your personal information, but if you don't, this may mean the counselling service may not be effective.

Purpose of collecting and holding information

The information is gathered as part of the assessment, and therapy and is seen only by the counsellor. The information is retained in order to document what happens during sessions, and enables the counsellor to provide a relevant and informed counselling service.

Access to Client Information

At any stage you as a client are entitled to access to the information about you kept on file, unless the relevant legislation provides otherwise. The counsellor may discuss with you appropriate forms of access.

Confidentiality

All personal information gathered by the counsellor during the provision of the counselling service will remain confidential and secure except where:

1. It is subpoenaed by a court, or
2. Failure to disclose the information would place you or another person at serious and imminent risk; or
3. Your prior approval has been obtained to
 - a) provide a written report to another professional or agency. e.g. a GP or a lawyer; or
 - b) discuss the material with another person, e.g. a parent or employer;or if disclosure is otherwise required or authorised by law.

Fees

The cost for a 60-minute individual counselling session is \$130.00.

The cost for a 60-minute couple counselling session is \$150.00.

The cost for a 60-minute family counselling session is \$150.00.

The cost for a 60-minute professional supervision session is \$180.00.

Fees are payable at the beginning of the session by cash, EFTPOS or credit card.

Cancellation Policy

If, for some reason you need to cancel or postpone the appointment, please give me at least 24 hours notice, otherwise you may be charged the full cost for the session.

Charter for Clients of Counsellors

The attached Charter explains your rights as a client of a counsellor.

I,..... (print name) have read and understood the above Consent Form. I

agree to these conditions for the counselling service provided by Michelle Wood (PhD).

I consent to for Michelle Wood (PhD) to release personal information to

.....
.....
.....

(my GP/psychiatrist / other subject to the following limitations
(list if relevant).

Client signature Date

Michelle Wood (Counsellor) Date